

Special Meeting Minutes

April 24, 2012

3:00pm

A special meeting was held at 3:00 pm on April 24, 2012 in the Village Hall concerning full time employees. Among those present were Mayor Brad Williams, Trustees Tim Allen, Dennis Ridgeway, Mick Tirpak, Dick Seitz, Mike Gross, and Mike Martin. Also present were Clerk Linda Ash, D.P.W. Mark Blickensderfer, and A.D.P.W. Ryan Nuding.

The meeting was called to order and a positive and progressive meeting ensued. Mark and Pat are the heads of their departments and as such the Board lets them run their departments. Mark's pay is tapped out. There is potential for Mark to raise his pay by becoming licensed as a applicator for herbicides and aquatics applicator for the pond. Mark will find out what it will take to get these licenses. Trustee Allen states a seminar is usually held, license has to be renewed every three years, Would take about a day of training and is done through the Department of Agriculture in Springfield, IL.

The aquatics license is a little different. Can be offered to both Ryan and Mark. Pesticide certification would include operator and applicator.

There was some discussion of raising the amount of bonuses for each level of licensing acquired. Could raise the sewer certification to \$1000, leave the two lowest water levels at \$500, and raise the next water certification to \$1000.

Also discussed was that any directives to the assist. D.P.W. should go through Mark first. The Board's job is to make policy, control the finances. The department heads are to run their departments with the Mayor still having authority over the department heads.

Mark would like to revisit the summer help issue. Mark was unaware of some of the concerns and issues concerning the individual, again a case of lack of communication. The Board suggests Mark let the Board know in advance who he plans on hiring for the summer. The Board will also need to involve Mark more with projects involving the engineers. The Board would also like to see Mark at the entire meeting in case they have questions for him later. There was also discussion concerning paid time for meetings. Pat is always on the schedule for work on the meeting nights. mark can take comp time in the winter but harder to do so in the summer months. He has too much going on.

A motion was made by Trustee Gross to allow department heads to decide to take OT or comp time, and designate it on their time sheets. Second by Trustee Allen. Roll call: Trustees Allen, Ridgeway, Seitz, Gross, yeas, Tirpak and Martin nays.

The employee manual needs to be reviewed. Ordinance committee can look into this.

As far as raises this year, Mark is at a good start, it is acceptable. Ryan wants more. Raises were maxed out at 6% because of IMRF penalties.

Police Chief. He has to follow state law and also has to use a degree of discretion in his job. Officer Tuttle is limited to the time he can work because of his full time job. Pat is looking for a trained officer to fill in since Leischner's resignation.

The Board feels this was a productive meeting and called for an adjournment at 4:45 pm on a motion by Trustee Martin, second Gross, all yeas.

Village Clerk 4/24/2012