

**Minutes of a Regular Meeting for the Village of Cerro Gordo  
October 17, 2022**

The monthly meeting of the Mayor and Board of Trustees met at 6:00 PM on October 17, 2022 in the village hall. The following members were present: Mayor Frazier, Trustee Hyde, Trustee Frydenger, Trustee Keirl, Trustee Walsh, Trustee Powers, DPW Mark Blickensderfer, Attorney Susan Nicholas, Treasurer Samantha Schenkel, and Interim Clerk & Collector Tanya Frazier. Clerk Tina McCarty and Trustee Embree absent.

**CALL TO ORDER**

**PUBLIC FORUM**

- Mr Kevin Buckley, from McGuire, Yuhas, Huffman & Buckley, P.C., reported on the Village of Cerro Gordo 2021-2022 Annual Financial Report. He explained the Bond report, pages 1-3, are the Firms opinion, page 6 shows assets are in a positive growth, page 8 shows revenue and expenditures for each fund are in a positive trend, page 10 shows water & sewer funds are overall the same or better than last year, as well as page 11 water & sewer revenue and expenditure. Mr. Buckley requested signatures on audit finding letters, and explained the Internal Control Communications at the end of the reports are their recommendations and overall assessment.

**I. CONSENT AGENDA**

- A. Approve minutes: September 19, 2022
- B. Approve claims report
- C. Approve financial reports

No further discussion and a MOTION to approve the consent agenda was made by Trustee Kierl, seconded Trustee Hyde. Roll Call: all Yeas. Motion carried by Omnibus Vote.

**II. WATER ADJUSTMENTS**

- A. Motion was made by Trustee Frydenger seconded by Trustee Hyde to approve water adjustment for James Austin September Water bill \$508.81 to \$280.27. Roll Call all yea.

**III. UNFINISHED BUSINESS**

**A. Discussion / Action on Water Main Project**

Received letter from IEPA with notice for Distribution #7 (final) in the amount of \$9436.87. Additionally, they are reviewing the request for loan increase and additional funds will be disbursed after further review and approval. No Action.

**B. Discussion / Action on water tower/controls update**

**1. Vote on professional services for rehabilitation of elevated tank (water tower) project development**

Motion was made by Tustee Kierl, seconded by Trustee Powers to approve Fehr Graham to develop bid documents for the Water Tower Rehabilitaion in the amount of \$8500.00. Roll Call, all yeas.

**2. Vote on professional services for Facility Plan Amendment**

Motion was made by Tustee Hyde, seconded by Trustee Kierl to approve Fehr Graham to update Facility Plan documents for a fixed fee of \$4500.00. Roll Call, all yeas.

**C. Discussion / Action for residential solid waste collection**

Mayor Frazier detailed the 2 bids received on 30 September from Waste Management and GFL Environment in response to solid waste collection bid proposals. Mayor Frazier reviewed the bid comparison sheet and asked Lawyer Nicholas if the had any concerns. Lawyer Nicholas relayed her concern that the bid from GFL Environment was missing required bid items and therefore was a non-responsive bid. The board discussed administrative responsibilities and recycling frequency, before a consensus was received. Motion was made by Trustee Kierl, seconded by Trustee Walsh to accept/approve Waste Management bid to include administrative responsibility and recycling collection weekly. Draft Contract to be received and ratified at a later date. Roll Call, all yeas.

**D. Discussion on 207 E South Street**

Update: bid specifications from Fehr Graham are in progress and they are currently looking for contractors. Lawyer Nicholas has one issue to be discussed in closed session, but feels like we are close to a resolution.

**E. Discussion / Action on MFT / Drainage Fund Spring 2023 project development**

Mayor re-iterated to Board Members that the Board should be trying to spend the MFT Money in the account 1. Because its there, and 2. IML/IDOT will take it back in 2025.

**1. Prioritize / vote on 2023 MFT projects**

Mayor described Projects #1-10 and proposed tabling #9 to discuss MFT versus Business District Fund usage. If Projects #1-8 & #10, without sidewalks, were to be approved, total would be ~\$150-170K. Fehr Graham suggested additional intersections to be added as part of the total, which would add ~\$4K. Motion was made by Trustee Walsh, seconded by Trustee Kierl, to authorize Feher Graham to prepare resolution of 2023 MFT Program as presented for Projects #2 -#8 & #10, plus Project #1 line items 5, 6 & 9 and sidewalks (line item 7) up to \$25K. Roll Call, all yeas.

**2. Vote on professional services for Carter Street drainage project development**

Motion was made by Trustee Hyde, seconded by Trustee Kierl, to authorize Feher Graham professional fees in the amount of \$21K. Roll Call, all yeas.

**3. Vote on professional services for South Street sidewalk improvement / ADA compliance study**

Motion was made by Trustee Hyde, seconded by Trustee Kierl, to authorize Feher Graham to initiate an ADA compliance study on the South Street Sidewalks in the amount of \$8.5K. Roll Call, all yeas.

**4. Discussion on proposed new drainage project 2**

Tabled until November Meeting

**F. Discussion / Action on handicap parking pad at Veteran's Park**

Motion was made by Trustee Kierl, seconded by Trustee Frydenger, to approve money spent on the (previously approved) Veteran's Park Parking Pad concrete in the amount of \$3458.00K. Roll Call, all yeas.

**IV. NEW BUSINESS**

**A. Appointment of Butch Hilderbrand and Danny Durbin to the Zoning Board of Appeals**

Carl Proctor resigned from the Zoning Board in 2021 and James Blevens' term expired in 2020. No one has been appointed since.

- Mayor Frazier appoints Butch Hilderbrand to James Blevens' term to expire in 2025. Motion to ratify was made by Trustee Powers, seconded by Trustee Kierl. Roll call, all yeas.
- Mayor Frazier appoints Dan Durbin to Carl Procotor's term to expire in 2025. Motion to ratify was made by Trustee Powers, seconded by Trustee Kierl. Roll call, all yeas.

**B. Discussion / Action for Beth Medlen application for special use permits for two lots in the residential district**

Beth Medlen submitted to the Board a petition for a Special Use Permit asking to have the Zoning Board of Appeals hear her case. The Board referred the case to the Zoning Board of Appeals President, Mr. Rawlings.

**C. Closed Session discussion on 207 E South Street**

Motion was made by Trustee Powers, seconded by Trustee Kierl to move into closed session 5ILCS 120-2(c)11. Roll call, all yeas 7:11PM.

Motion was made by Trustee Keirl, seconded by Trustee Embree to move out of closed session at 7:24 PM. Roll call, all yeas.

**V. EXECUTIVE SESSION**

**VI. TRUSTEE REPORT/PRESIDENT REPORT**

**Jeff Powers** – No update

**Joe Frydenger** – Fish purchased last month were put into the pond, will have the pond surveyed in May or June of next year.

**Nick Hyde** – Rabies Clinic to be held 12 November from 10-2 at the CG Firehouse

**Ryan Keirl** – No update

**Jennifer Embree** – Reviewing ordinances

**Connie Walsh** – Question regarding closing of South Street during Christmas on the Hill, Mayor Frazier suggested she talk to Judy's Kitchen to deconflict.

**Kevin Frazier** – Notified Trustees of impending 2023 Elections and positions that will be included. Discussion on how the upcoming Caucus was to be run/held with Jeff Powers mentioning he may be the most Senior Member of his Party. Jeff Powers and Clerk Frazier will get together to determine date/time of Caucus.

**No further business came before the Board and a Motion to adjourn was made by Trustee Hyde, seconded by Trustee Walsh, at 7:39pm. roll call: all yeas.**

Tanya A.C. Frazier  
Interim Village Clerk & Collector