

**Minutes of a Regular Meeting for the Village of Cerro Gordo
February 20, 2023**

The monthly meeting of the Mayor and Board of Trustees met at 6:00 PM on February 20, 2023 in the village hall. The following members were present: Mayor Frazier, Trustee Hyde, Trustee Frydenger, Trustee Keirl, Trustee Walsh, Trustee Embree, DPW Mark Blickensderfer, Treasurer Samantha Schenkel, Attorney Susan Nicholas, and Interim Clerk & Collector Tanya Frazier. Clerk Tina McCarty, and Trustee Powers absent.

CALL TO ORDER

PUBLIC FORUM

– Katie Helm thanked the Board for allowing the Lord’s Storehouse Food Pantry use of the Civic Center.

I. CONSENT AGENDA

- A. Approve minutes: Regular Board Meeting – January 16, 2023, Special Meeting – 23 January, Streets & Alley Meeting – 7 February, and Special Meeting 9 February.
 - B. Approve claims report
 - C. Approve financial reports
- No further discussion and a **MOTION** to approve the consent agenda was made by Trustee Hyde, seconded Trustee Embree. Roll Call: all Yeas. Motion carried by Omnibus Vote.

II. WATER ADJUSTMENTS

- A. Motion was made by Trustee Frydenger seconded by Trustee Keirl to approve water adjustment for William Porter December/January Water bill \$799.25 to \$262.87. Roll Call all yeas.
- B. Motion was made by Trustee Frydenger seconded by Trustee Embree to approve water adjustment for Larry Solomon December/January Water bill \$150.59 to \$54.00. Roll Call all yeas.
- C. Motion was made by President Frazier to table water adjustment for Michael Kuizinas December/January Water bill \$433.52 to \$134.11 due to statement of no proof of fixed water leak.

III. UNFINISHED BUSINESS

A. Discussion / Action on Water Main Project – no update

B. Discussion / Action on water tower/controls update

1. Approve Fehr-Graham to prepare water tower project bid documents for fixed fee of \$28000

President Frazier verified with Fehr Graham this includes all engineering services, funding document preparations, and any design work. Tom Overmyer confirmed and agreed advertising would be in April 2023. Trustee Hyde verified this would cover all requirements discussed/approved with regard to the water tower project previously in 2022 were included, Tom Overmyer confirmed. Motion was made by Trustee Hyde, seconded by Trustee Keirl, to approve Fehr Graham to prepare water tower project bid documents for a fixed fee of \$28000.00. Roll Call, all yeas.

Tabled until March Meeting– authorization for President Frazier to sign Funding Nomination Form, Project Planning Submittal Checklist, and Environmental Checklist

C. Discussion / Action on 207 E South Street

1. Review / sign proposal from Miller Enterprises

Tom Overmyer reviewed 9 Feb Special Meeting where the Board accepted Miller Enterprises Bid of \$278,500.00 and additional payment bonds in amount of \$6. Tom Overmyer discussed the difference between the bid document requests for protective library barrier wall versus the contractor proposal of standard level of protection of 12 inch foam/plywood barrier the contractor feels is sufficient.

Motion was made by Trustee Hyde, seconded by Trustee Embree, to approve Miller Enterprises proposal contract. Roll Call, all yeas.

2. Approve execution of payment and performance bonds

Motion was made by Trustee Hyde, seconded by Trustee Keirl, to approve Miller Enterprises payment and performance bonds and approve President Frazier to sign documents in amount up to \$7000.00. Roll Call, all yeas.

D. Discussion / Action on MFT / Drainage Fund Spring 2023 project development

1. **MFT 2022 Closeout** – complete. Remove from Agenda
2. **Discussion / Action on 2023 MFT projects** – Fehr Graham stated the documents are complete, estimate bid advertisement in 4-5 weeks with a 2 week period.
3. **Update on Carter Street drainage project development** – Fehr Graham has plans ready, minus one manhole that is yet to be reviewed. Once complete the documents will be sent out, estimate 4-5 weeks.
4. **Update on South Street sidewalk improvement / ADA compliance study** – Fehr Graham provided an update on the design proposal/costs that were presented in the S&A Meeting held 7 January. The cost currently projected is ~\$350,000.00 and depends on the shape of the business entryways. This includes new gutters, sidewalks, ramps, and railings. Grant opportunities exist and Fehr Graham would assist in finding/applying for these. President Frazier asked Fehr Graham for a summary of all steps involved for the project to go forward/be shelf ready to be submitted for the March Meeting.

IV. NEW BUSINESS

- A. Kirby presentation/discussion of proposed gym space Cerro Gordo Community Center** – Kirby Representatives proposed using the Civic Center bay as a Community Gym/Cross fit location with a certified instructor teaching functional fitness classes. The current plan is to hold classes a three days a week (M, Tu, Th) at 0500-0600, 0600-0700 and 1630-1730 for a fee of \$60.00 per person, could be offset with Kirby Cares Program. General Consensus by Board to approve Kirby Clinic to propose a contract to utilize the Civic Center as a Community Gym/Cross fit location.
- B. Discussion / Action on Tennis/Pickle ball court lights at Borne Park**– Trustee Hyde proposed a plan submitted by Villager Curt Volgamott to install Tennis/Pickle ball north court lights for Borne Park with solar LED lights for nighttime court usage. Installation by DPW. Motion was made by Trustee Walsh, seconded by Trustee Keirl, to approve purchase of Tennis/Pickle ball court lights for Borne Park, not to exceed \$4000.00. Roll Call, all yeas.
- C. Discussion / Action on DPW Vehicles**
1. **Cerro Gordo Township dump truck / snowplow donation** -DPW explained CG Township donated a dumptruck to the Village. DPW believes Village snowplow will fit and would require a salt spreader purchase. This is an upgrade compared to the current dumptruck the Village currently has in service (1983). There may be a cost of up to \$10,000.00 to upgrade truck to fit needs. DPW will discuss with Tim Allen on entering 1983 dumptruck into auction with Decatur Park District.
 2. **Authorization for DPW to enter sealed bid for Monticello Township 2003 F450 w/plow** – DPW/ADPW would like to submit a bid on the Monticello Township 2003 F450 currently up for bid. It would be a significant upgrade to one of our existing trucks. \$40,000.00 budget line item for vehicles carried for past two years while looking for opportunities to upgrade vehicles. Motion was made by Trustee Hyde, seconded by Trustee Keirl, to approve DPW submit sealed bid for Monticello Township 2003 F450 w/plow not to exceed \$17,500.00. Roll Call, all yeas.
- D. Discussion / Action on Park Rec Director Wage** – Leslie Hiser proposes \$15.00 per hour pay for 2023 Park Rec Director position. Motion was made by Trustee Walsh, seconded by Trustee Frydenger, to approve \$15.00 per hour pay for 2023 Park Rec Director Position. Roll Call, all yeas.
- E. Discussion / Action on Post Prom Donation** – 2023 Post Prom committee requested donation. Motion was made by Trustee Hyde, seconded by Trustee Frydenger, to approve \$750.00 donation to 2023 Post Prom Committee. Roll Call, all yeas.
- F. Discussion / Action on Mediacom Lease renewal** – Mediacom leases a building on Village Property for \$1000.00/year, with multiple free cable locations at Village properties; lease is up for renewal September 2023. Consensus for President to enter into negotiations with Mediacom to add verbiage to add new line to Veteran’s Park for future cameras once the Village has infrastructure in place.
- G. Discussion / Adoption on State Bank of Bement ACH Origination Agreement** – Treasurer Schenkel presented the State Bank of Bement ACH Origination agreement that allows Villagers the opportunity to opt into monthly automatic payments from their individual bank accounts, through State Bank of Bement, to pay their water bills. Motion was made by Trustee Hyde, seconded by Trustee Keirl, to approve adoption of State Bank of Bement ACH Origination Agreement. Roll Call, all yeas.

V. EXECUTIVE SESSION – None

VI. TRUSTEE REPORT/PRESIDENT REPORT

Jeff Powers – absent

Joe Frydenger – #1. Questioned cost of garbage going up. Yes. Updated Garbage Contract conditions were discussed in the September 2022 Monthly Meeting. Price went from \$15.91/mo to ~\$21-22/mo for the first year of the contract. Additionally, the contractor has a gas surplus clause to cover excess gas prices. Senior Citizen Bags are available for \$2.50/bag, price will not increase during life of contract. #2. Would like to readdress Veteran's Park Master Plan, or something similar. President Frazier stated the Board balked at the Fehr Graham Master Plan fees, not the actual plan. Trustee Frydenger and Trustee Walsh will discuss with DPW a new approach to get the Veteran's Park Master Plan designed/complete within a reasonable budget.

Nick Hyde – no update

Ryan Keirl – Ordinance changes are ready for adoption. President Frazier suggested scheduling a Special Meeting to review/adopt ordinance changes. Attorney Nichols reminded Board that ordinance amendments have to be by ordinance and recommended not having one meeting to amend/adopt ALL village ordinances at once.

Jennifer Embree – Question on Ordinance Enforcement. President Frazier identified DPW as the Village Enforcement Body, with the Village Clerk as the individual to send the Notice to Abate to Villagers in violation.

Connie Walsh – Mentioned Civic Center wish list, specifically lights in the Bays. The westside lights are working but are dim and would like potentially hardwired lights and new door. Quotes to be obtained.

Mark Blickensderfer – no update

Kevin Frazier – no update

No further business came before the Board and a Motion to adjourn was made by Trustee Hyde, seconded by Trustee Embree, at 7:19 PM. roll call: all yeas.

Tanya A.C. Frazier
Interim Village Clerk & Collector